

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 505

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Following are symptoms of Virus	Damage of Data	Application Damage	Abnormal Message	All of above	D
2	For protection of computer from virus ----- program should be used.	Anti Virus	Virus	Memory	HDD	A
3	For specific work _____ software is used in computer	Xerox	Application	System	Special	B
4	Fourth generation of computer introduced _____	Vaccum Tube	Transistors	Integrated Circuits	Microprocesso rs	D
5	From which Sound and images can transferred through ?	Excel	Word processor	Image Editor	E-mail	D
6	Change the _____ to create a document in wide format	Page Orientation	Page margins	Paper Style	Paper Source	A
7	Click ____button to clear all the Tabs from the Tab stops list	Clear	Clear All	delete	cut	B
8	Clipart pane will appear on the____side of the screen	Top	center	right	Left	C
9	Color and pattern used to fill a closed shape is called _____	Shape	WordArt	Fill Style	Fill Back	C
10	control+home is used for Find and Replace	TRUE	FALSE			B
11	if you want to sort data after selecting it in MS Excel 2019 _____ is correct option	page layout tab and click on sort	click on view tab -> sort button	data tab -> sort	insert tab -> sort and filter	C
12	If you want to sort data after selecting it in MS Excel 2019 which of the following is correct option ?	page layout tab and click on sort	right click on cell -> sort	review tab -> sorting data	click on view tab -> sort button	B
13	IF() function is used to place data according to any condition.	TRUE	FALSE			A

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14	In MS Excel 2019 the font color option in font group can change ____	only cell border color	only cell background color	color of text and its underline	only text color	C
15	In MS Excel 2019 which group contains the "clear" option ?	alignment group	cells group	editing group	Styles group	C
16	In PowerPoint Page Orientation is inside _____ group in design tab	Alignment	Font	Number	Page setup	D
17	In PowerPoint Page Setup command is available in _____ Group.	Home	Insert	Design	Transitions	C
18	In Powerpoint Photo Album Option is available in _____ Tab.	Home	Insert	View	Review	B
19	In Powerpoint Picture Option is available in _____ Tab.	Home	Insert	View	Review	B
20	In PowerPoint picture with caption is type _____	Layout	Paper	Size	Font	A
21	_____. Is an example of hardware.	Compiler	Interpreter	Program	Floppy Drive	D
22	_____.are used for Engineering drawing, maps etc.	Inkjet printers	Plotters	Dot Matrix Printers	Laser Printers	B
23	_____.software are used to perform a specific task.	System	Application	Virtual	Compiler	B
24	_____.means unprocessed information.	Set	Data	Collection	Program	B
25	_____. Software is a software that basically makes the computer work.	System	Application	Virtual	Compiler	A